



WEDNESDAY, 26 JUNE 2013 – 3.30 to 5.00 pm

WORKSHOP 2:

Explanatory document for the case study

**Project for a website to manage and motivate volunteers
→ which rubrics and what functionalities would be useful for the ASNs?**

Objective: Consult the ASNs, in order to ascertain their expectations – as this concerns a service that will be intended for the ASNs, it must be designed to meet the needs of the majority of ASNs.

A sheet, which includes the following table, will be handed to each participant, who will be asked to write in it the rubrics and functionalities he or she would like to find on this website, classing them in order of priority (from 1 = the most important, to 4 = the least important) and by type of access (public access and restricted access – for example between an ASN and its volunteers).

	Public access	Restricted access
Priority 1		
Priority 2		
Priority 3		
Priority 4		

This exercise will last 10 minutes, during which time the moderator, who will have prepared his or her notes in advance, will already write a few ideas on the flipchart (where a similar table will have been prepared), to give an example and to stimulate the participants into giving their ideas.

Then, after these 10 minutes have elapsed, the moderator will invite the participants to tell all the others what they have written under Priority 1, public access and restricted access, and he will write the main ideas on the flipchart.

Once the items written by the participants under Priority 1 have been discussed, the moderator will go to Priority 2, and so on, until the end of the workshop.

The sheets completed by the participants will be taken back by the moderator at the end of the workshop (the FIA will keep them, in order to gain inspiration from them, especially given that the workshop is not long enough to go through all items with the amount of care we would like).

Reminder to the participants: the FIA will not be in a position to turn everything into reality (as a precise budget will be allocated) and it is, consequently, all the more essential to identify the priorities.